

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

35

March 30, 2004

FROM: G. DANIEL OJEDA, Director
Architecture & Engineering Department

MICHAEL RAMOS, District Attorney
District Attorney's Office

**SUBJECT: DISTRICT ATTORNEY'S OFFICE TRAILER RELOCATIONS – AWARD
CONSTRUCTION CONTRACT FOR ELECTRICAL SYSTEM MODIFICATIONS**

RECOMMENDATION:

1. Award a \$44,212 construction contract to David-Richards Electric, Inc. of San Bernardino to provide electrical system modifications required for the District Attorney's Office Trailer Relocations; and
2. Authorize the Director of the Architecture & Engineering Department to file the Notice of Completion after acceptance of the work.

BACKGROUND INFORMATION: The District Attorney's Juvenile Court staff has occupied two trailers at the County's Gilbert Street complex in San Bernardino since 1977. Department staff has outgrown these trailers and needs additional space. On February 11, 2003, the Board of Supervisors approved relocating a larger, six-trailer unit from Arrowhead Regional Medical Center (ARMC) to the Gilbert Street complex to house the Juvenile Court staff. The ARMC trailers will be relocated to a site presently occupied by Public Defender file storage trailers, the Public Defender trailers will be removed and be disposed, and the Public Defender files will be stored in the former Juvenile Court staff trailers.

On January 27, 2004, the Board of Supervisors approved a contract with Commercial Mobile Systems of Riverside for the trailer moves. On February 5, 2004 the Architecture & Engineering Department (A&E) advertised in the Daily Construction Service and on the County website bids in accordance with the informal bidding process outlined in Section 22032(b) of the Uniform Public Construction Cost Accounting Act for the electrical portion of the project. Electrical service to both trailers needs to be disconnected, the electrical service at the Gilbert Street complex needs to be upgraded, and the trailers from ARMC need to be connected to the upgraded service.

Six prospective bidders attended the pre-bid meeting conducted on February 12, 2004. Only one bid was received on February 25, 2004: David-Richards Electric, Inc., of San Bernardino for \$44,212. The prospective bidders that chose not to bid were Rock Electric of Big Bear City; BEC, Inc. of San Bernardino; G and G Electric of Alta Loma; D & G Electric Company of Beaumont and Delta Contracting Corporation of Redlands. Staff recommends that the Board award this contract to David-Richards Electric, Inc., the only responsive bid. This sole bid amount, after evaluation by A & E, was determined to be reasonable.

Page 1 of 2

Record of Action of the Board of Supervisors

35

BOARD OF SUPERVISORS
DISTRICT ATTORNEY'S OFFICE TRAILER RELOCATIONS – AWARD CONSTRUCTION
CONTRACT FOR ELECTRICAL SYSTEM MODIFICATIONS
March 30, 2004
Page 2

35

This project is consistent with a County Administrative Office approved Capital Improvement Program request.

REVIEW AND APPROVAL BY OTHERS: This item has been coordinated with Eli Montoya (387-8904), Department Contract Compliance Designee, on March 17, 2004; approved as to legal form by County Counsel (Rex Hnesley, Chief Deputy County Counsel, 387-5480) on March 18, 2004; and reviewed by the County Administrative Office (Lynn Chacon, 387-5426 and Vicki Kratzke, 387-5423, Administrative Analysts) on March 19, 2004.

FINANCIAL IMPACT: The following table summarizes the project budget status as of February 29, 2004.

BUDGET YEAR	PROJECT BUDGET	EXPENDED	CONTRACTUAL COMMITMENTS	BALANCE REMAINING
02/03	\$350,000			
03/04		\$11,333		
TOTAL	\$350,000	\$11,333	\$77,264	\$261,403

The project budget is comprised of construction, \$265,000; contingency, \$26,000; and design/project management/inspection cost, \$59,000. The funding source is from the general fund.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item, concurs with A&E's proposal, and recommends this action based on the need to accommodate additional office space for the District Attorney's Juvenile Court staff in San Bernardino.

SUPERVISORIAL DISTRICT(S): Fifth.

PRESENTER: G. Daniel Ojeda, Director
James Hackleman, Assistant District Attorney, 387-6601

TT: 387-5054
js: 387-5025

35